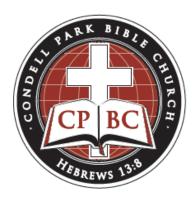
## **Condell Park Bible Church**

## **Approved Provider Complaint Form**



## **Condell Park Bible Church**

## **Approved Provider Complaint Form**

If you have a complaint about any aspect of our school services we are keen to hear from you.

Please complete this form in English and send it to Condell Park Bible Church. General Information Please select from the following. I am a/an: □ student □ parent □ member of the public □ employee 2. Personal details Title ☐ Mrs □ Mr □Ms ☐ Miss ☐ Other What is your family name? What is your given name? 3. Contact details What is your current residential address? Postcode What is your mailing address? (if different to Postcode residential address) Email address Telephone number Mobile phone number Preferred contact method: ☐ Phone ☐ Mobile ☐ Letter ☐ Email 4. Complaint details ☐ Yes □ No Have you lodged a complaint about this issue If yes, when: before?

5. Complaint summary						
When it happened						
Where it happened						
Who was involved						
What happened (details of your complaint)						
What you would like to happen to resolve your complaint						
Attach any documentation that supports your complaint						
6. Acknowledgement						
All the information provided above is true and correct to the best of my knowledge.						
Signature					Date	
7. Privacy notice						
We will only use the information collected on this form to resolve your complaint and						
access will only be provided to authorised officers.						
8. Office use only						
Action officer						
Position						Date
Complaint lodged		☐ by tele	ephone	☐ in pers	on	in writing
Notes						